

PROCESS: ACCOUNT ACCESS

By the end of this guide, you will be able to:

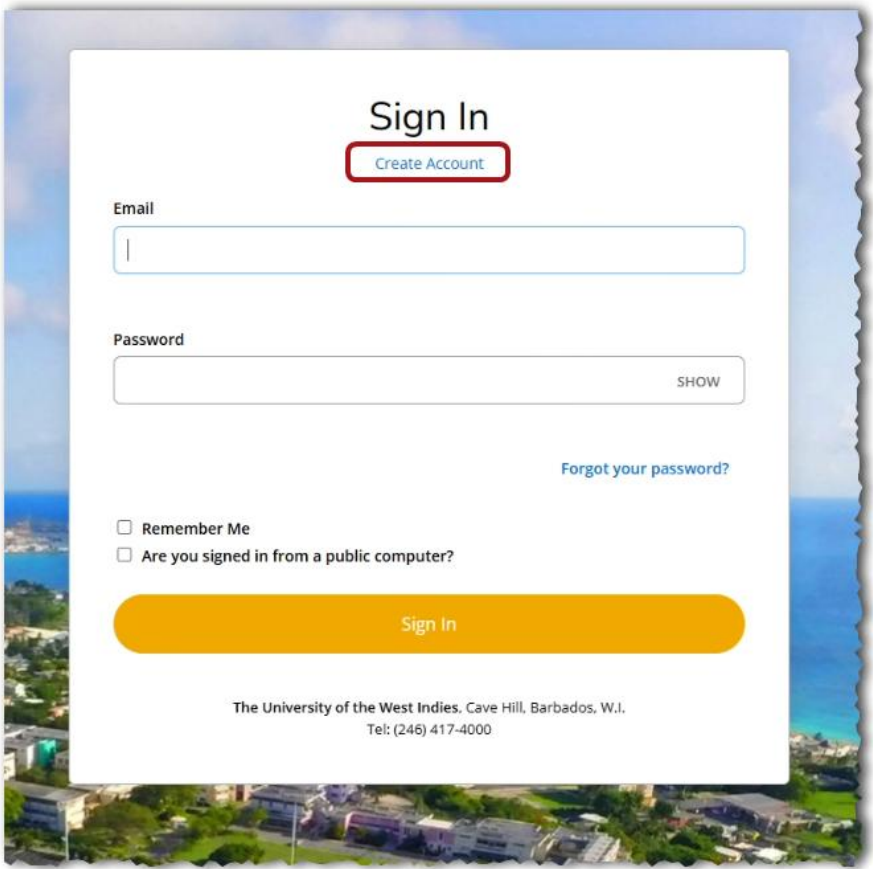
- 1. Create an account in CRM Recruit



Creating Your Account

Step 1: Visit “https://cavehilluwi.elluciancrmrecruit.com/Apply/”

Step 2: Select “Create Account” to access the account creation page.



Step 3: Ensure all required fields are filled out:

- A. Your contact information
- B. The term you are intend to start
- C. Your desired password

SIGN INCREATE ACCOUNTAPPLICATION DEADLINESAPPLY ONLINEEVENTS

Create Account

A

Contact Information

First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

Primary Phone Type \*

Mobile

Mobile Phone \*

Please format the number as xxx-xxx-xxxx

Anticipated Start Term \*

B

Account Information

Password must have a minimum of 8 characters and 1 non-alphanumeric characters e.g. @!&

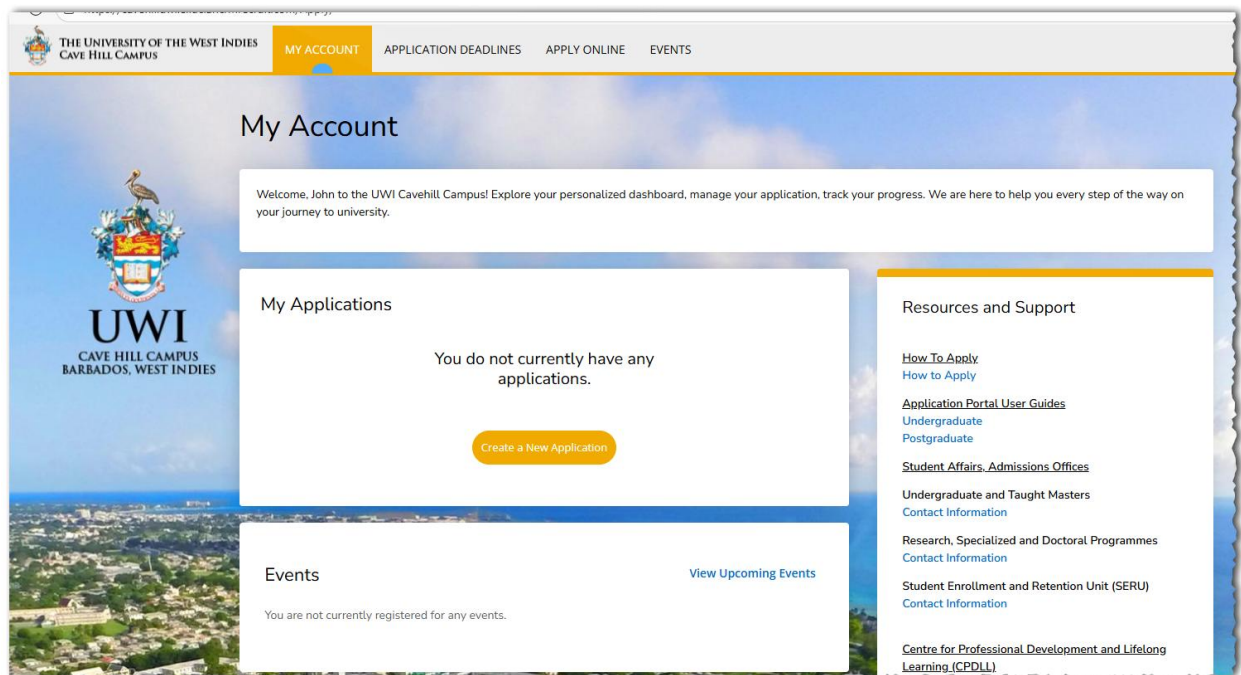
Password \*

Confirm Password \*

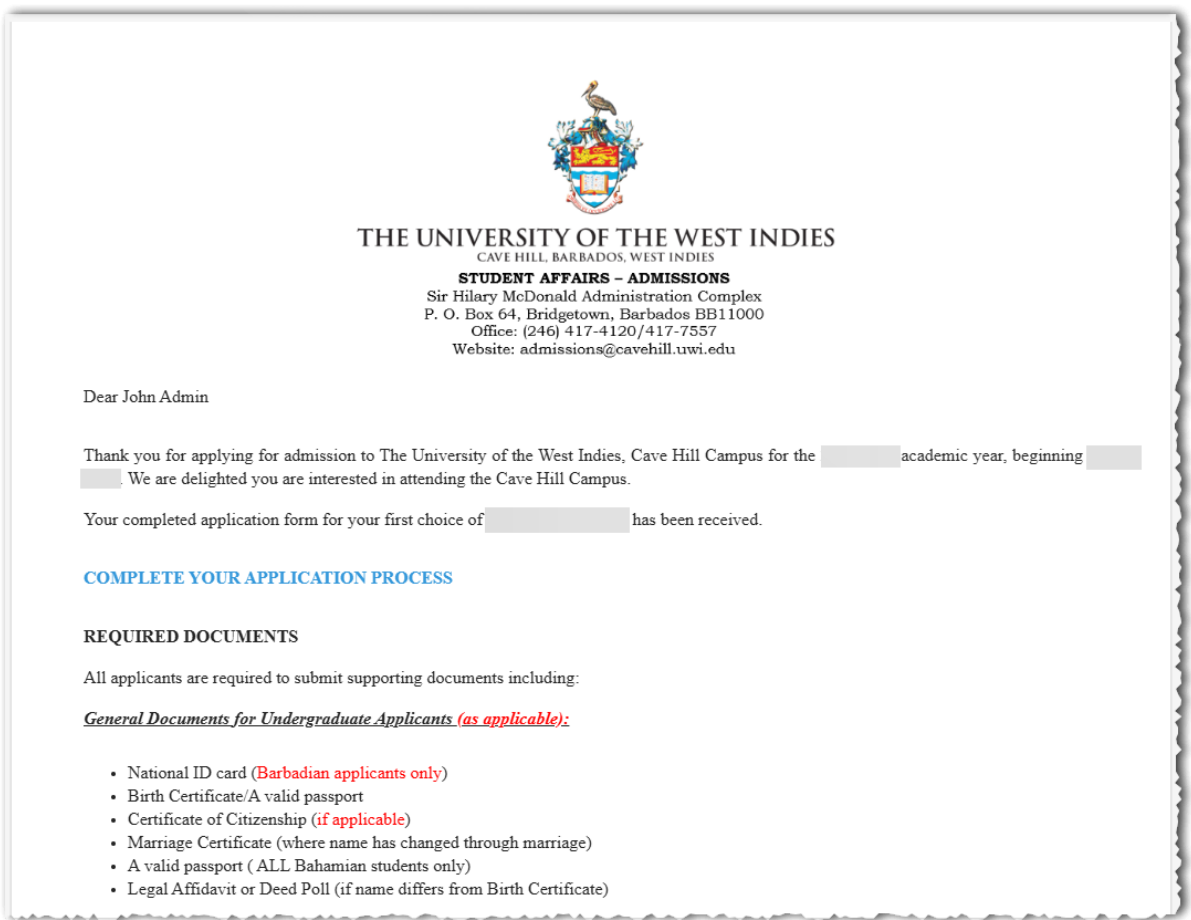
C

Create Account

**Step 4:** Select **“Create Account”**. You will be automatically logged in and redirected to your **“My Account”** dashboard.



**Step 5:** Check your email to verify you should have also received your account confirmation email



Congratulations, You have successfully created your account.

 If you need assistance, please contact

[admissions@cavehill.uwi.edu](mailto:admissions@cavehill.uwi.edu)